



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
September 14, 2016  
MINUTES

**(1) CALL TO ORDER**

Chair Charles Schaupp called the meeting to order at 7:02 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Charles Schaupp, Anna Girk, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

**Absent:**

- Directors England and Crerar

**Public:** No public present

**(4) APPROVAL OF AGENDA**

Chair Charles Schaupp called for a motion to approve the agenda.

**Motion by:** Director Anna Girk to approve the agenda as presented

**Second by:** Director Colleen Fescenmeyer

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

*CS*

(5) **PUBLIC COMMENTS**

Chair Charles Schaupp opened public comment – no public comments

(6) **CORRESPONDENCE**

Chair Charles Schaupp called for correspondence

**Aquatic Plan/Pool Update:** General Manager Steve Knightley handed out the information he received from County. Estimated pool completion date will be 12/31/18. Unsure as to when ECSD will take over maintenance of the area.

**Chrome 6/Lead Report:** General Manager handed out the test results to the Board. Information to be discussed in Managers Report.

**AB1234:** Chair Charles Schaupp indicated he had taken the test for the AB1234 Ethics Training on line. He indicated it took less than two hours to complete. He has completed the requirement and is up to date.

(7) **APPROVAL OF MINUTES**

Chair Charles Schaupp called for a motion to approve the minutes of 7-13-2016 and Special Meeting 7-01-2016 and minutes of 8-10-16

**Motion by:** Director Anna Girk to approve the minutes of 7-13-16 and Special Meeting 7-01-16

**Second by:** Director Colleen Fescenmeyer

**Discussion:** Minutes of 8-10-16 to be tabled until next meeting. Quorum not present to approve minutes of 8-10-16

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(8) **CLAIMS: FUND 466**

Chair Charles Schaupp called for a motion to approve the claims of 8-22 – 8-31 – And 9-9 of 2016

**Motion by:** Director Anna Girk to approve the claims of 8-22, 8-31 and 9-9 of 2016

**Second by:** Director Colleen Fescenmeyer

**Discussion:** Questions on Solar purchase of 8/22/16, P.G.&E bill amount, shop building and credit card purchases by General Manager. General Manager addressed all questions and provided information regarding each item questioned. Information.

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(9)

**CALTRANS RIGHT OF WAY APPROVAL**

General Manager indicated the agreement has not been finalized as yet. A question was addressed to the State Water Board concerning our permit. General Manager is continuing to work on the problem, will have an update at the next meeting.

**(10) CHROME6 MCL PROGRESS**

General Manager indicated they are continuing to monitor the chrome 6 readings on Well 5 and 5B; reading on these two wells have been above 10 mcl. At night when the water usage is less from the community they have been pushing water from Wells 1 and 6 into the tank to adjust the mcl level in Well 5 and 5B. Well 5B on start up has been at 11 mcl and after 10 minutes has dropped to 2.5 mcl. Well 5 at start up is showing none and after 5 minutes the reading is 2.5 mcl.

Question on when the tank was last cleaned out. General Manager indicated they were looking into the cost to repaint the tank inside and out. Discussion followed. General Manager indicated we are now back in compliance by taking the steps we have to reduce the mcl levels.

**(11) WATER QUALITY AT HIGH SCHOOL**

General Manager referenced the mcl test results for lead/copper in the high school drinking fountains. District is required to run this test in all schools. The results from the High School came back extremely high. State level acceptable is not more than 15 mcl, High School came back at 45 mcl. The High School is aware of the problem, test results were sent to them, their responsibility to fix the problem. We were notified that they shut down the drinking fountains in the hall ways until the problem is fixed. Some discussion followed.

**(12) WATER METER TRANSMITTER REPLACEMENT AND SENSUS**

Chair Charles Schaupp referenced Sensus who is the manufacture of the current meters the district used. His suggestion was to be sure the cost of the new meters would be budgeted. General Manager meeting with Sensus representative to get an update of the cost. General Manager referenced the meters currently in use and what could be added to increase efficiency. The new meters have more benefits and the cost remains the same. Discussion and additional information followed. General Manager will bring back to the board the cost of the transmitters.

**(13) POSSIBLE USDA LOAN REFINANCE**

General Manager looked into the possibility of refinancing this loan with a local bank. He was able to obtain information on a 20 year loan at a fixed rate of 3.96% versus the 4.125% we now pay an approximate savings of 1.7 million in interest over the life of the loan. This new loan would reduce the life of the current loan by 12 years. Discussion followed. General Manager is to look further into this and bring the information back to the board.

*CEZ*

**(14) MANAGERS REPORT**

- a) MERSCA MOU – General Manager provided information on the process now taking place. He hopes to have more information by the 1<sup>st</sup> of October. Discussion followed.
  
- b) Parking Lot Schedule – General Manager indicated the parking lot work will start on Monday 9-19 and finish by Friday 9-23-2016. Question on the path ways, General Manager addressed the question.

**(15) FUTURE AGENDA ITEMS**

- a) Solar Update
- b) Fix Parking Lot
- c) Chrome 6 MCL/Lead Update
- d) Aquatic Pool Update
- e) GSA
- f) Almond Festival
- g) Christmas Party
- h) Caltrans
- I) Loan Refinance

**(16) ADJOURNMENT**

Chair Charles Schaupp called for a motion to adjourn the meeting

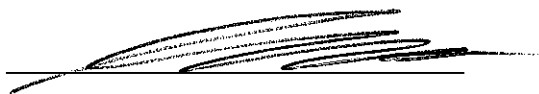
**Motion by:** Director Anna Girk to adjourn the meeting

**Second by:** Director Colleen Fescenmeyer

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

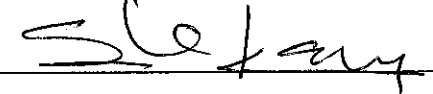
Meeting adjourned at 8:05 pm

Charles Schaupp – Chair of the Board



Date: Nov 9 2016

Steve Knightley - Board Clerk



Date: 11-9-16

