



**BOARD OF DIRECTOR'S MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
January 13, 2016  
MINUTES

**(1) CALL TO ORDER**

Chair Colleen Fescenmeyer called the meeting to order at 7:04 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Colleen Fescenmeyer, Don England, Charles Schaupp, Steve Knightley
- District Counsel: Not Present
- General Manager: Mel Smith
- Board Clerk: Mel Smith

**Absent:**

- Anna Girk

**Public:** Public present

**(4) APPROVAL OF AGENDA**

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Charles Schaupp to approve the agenda as presented

**Second by:** Director Colleen Fescenmeyer

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(5) **PUBLIC COMMENTS**

Chair Colleen Fescenmeyer opened public comment – no comments

(6) **CORRESPONDENCE**

Chair Colleen Fescenmeyer called for correspondence

- a) General Manager indicated his recent telephone conversation with Cal Trans regarding the Highway 16 project and its effect on the district. Referencing the district property by the waste water plant he indicated that Cal Trans was getting bids to relocate one of our ground water monitoring wells on the east side and rebuild the berm so the well is placed outside of our land discharge area.
- b) Chair Colleen Fescenmeyer referenced an ECAC Meeting scheduled for Jan. 19, 7:00pm. She indicated this should be a very informative meeting as the topics to be discussed include MERSCA, the new Dollar General Store and the proposed pool.
- c) Director Charles Schaupp referenced the email being sent out by the Small Business Association regarding the new webinar on the AB 1234 training that can now be taken on line.

(7) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 12-9-15

**Motion by:** Director Steve Knightley to approve the minutes of 12-9-15 as presented

**Second by:** Director Don England

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

(8) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claim for 12-7, 12-10 and 12-17-15

**Motion by:** Director Charles Schaupp to approve the claims of 12-7, 12-10 and 12-17-15

**Second by:** Director Steve Knightley

**Discussion:** Question on Unfunded Liability.

General Manager: this is a debt the district has carried forward for many years regarding the Cal Pers retirement system. In the beginning no dues were being paid toward retirement. A payment plan is now in place to bring this to a zero balance. Question on the PG&E bill, does this reflect our new solar

CF

General Manager: Solar is not officially on line as yet, will discuss further in the managers report.

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(9) MANAGERS REPORT**

a) Almond Festival Planning- General Manager provided information on the proposed idea for this years' booth. Again the theme will be water conservation. We're planning on making a wheel for people to win water saving devices. He referenced some of the pamphlets he ordered together with educational coloring books for children to teach them how they could help with water conservation.

Discussion followed on cost of the water savings devices to be considered as prizes.

b) Well 5(b) on website – General Manager indicated that information about the new well was added to the website. He provided a copy of the information put on the website.

d) Solar Update: General Manager indicated all of the construction on the array has been completed. I expect to receive PG&E authorization any day.

e) Emerald Homes: an agreement is being produced that will be exactly as Emerald Homes submitted and indicated they would sign.

**(10) FUTURE AGENDA ITEMS**

- |                               |                    |
|-------------------------------|--------------------|
| a) Calendar Update            | f) Almond Festival |
| b) Easement along Rise        | g) GSA Update      |
| c) Fix Parking Lot            | h) Solar Update    |
| d) Re-visit Liability amounts |                    |
| e) Emerald Homes Update       |                    |

**(11) ADJOURNMENT**

Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

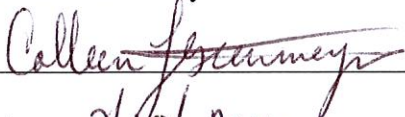
**Motion by:** Director Charles Schaupp to adjourn the meeting

**Second by:** Director Steve Knightley


**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 7:55 pm

Colleen Fescenmeyer– Chair of the Board

  
Date: 2/10/2016

Mel Smith - Board Clerk

  
Date: 2-10-16

